DRS Hamilton-Smith, Oladimeji & Imran

Chadwell Heath Health Centre

Ashton Gardens

Chadwell Heath, Romford

Essex, RM6 6RT

Practice Telephone: 0844 387 8044 Practice Secretary: 0208 598 4535

29th March 2012

12:30 in the Reception Area

**PPG AGENDA**

1) Address by Ron Curtis Chairman of PPG

2) A&E attendance Speaker Peter Clark ONEL Relationship Manager

3) Run a Health Day Speaker Ron Curtis Chairman PPG

4) Signing documents for patients – there is a need for a list to go on the

 practice website Speaker Ian Bristow Vice Chairman PPG

 eg Passport forms

5) Using NHS Choice website to talk about patient experience Speaker Farhana Imran Secretary PPG

6) Action Plan for PP DES on the website

7) Practice leaflet is on its 2nd proof. These will be available to the patients by end of April 2012

8) AOB