Patient Participation Group Committee Meeting

Drs Hamilton-Smith, Oladimeji & Imran

Date: 3rd August 2012

14:30 – 15:40

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| Present: | Ronald Curtis (Chairman) | Dr Imran |
|  | Ian Bristow (Vice-Chairman) | Maire Justice (Treasurer) |
|  | K Bonny | Farhana Imran (Secretary) |
|  |  |  |
| Apologies: |  |  |

**Minutes**

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| 1 | Discuss healthday  Active Aid Centre – venue  Several facilities – 2 rooms, kitchen, wheelchair access  Victoria Ekubia runs the community hall with a local helper | RC |
| 2 | Ron expressed concern that the people attending this event will not necessarily be patients of the practice. Will that cause a problem for the doctors present? | RC |
| 3 | Dr Imran replied ‘’As a medical professional, I can advise anyone.’’ | Dr Imran |
|  | Ian pointed out we should approach Sainsburys to ask them if we can use their car park. | IB |
| 4 | Maire suggested we combine the health day with the other 2 practices in the building. It was agreed Dr Imran would speak to Dr Haskell & Dr Patel to ascertain interest level. | MJ  Dr Imran |
| 5 | Dr Imran asked ‘’What professional services do you want on the health day?’’ | Dr Imran |
| 6 | Blood pressure  Royal National Institute for Deaf people (RNID)  Mental Health  Diabetes  Senile Dementia / Alzeheimers  Cancer  Healthy eating  PPG stall  Dentist  Maire will contact LINKS | RC/MJ  KB/IB  Dr Imran  MJ |
| 7 | Posters needed so Health Day can be advertised  Farhana to design the poster | All  FI |
| 8 | Posters should be in:  Library  Sainsbury  Pharmacies  Surgey  Cornershop  It was suggested we inform the local advertiser | All |
| 9 | Tea and biscuits will be taken care of by Ian and his wife. Ian pointed out the kitchen has china.  Cakes and samosas will be organised by Maire | IB  MJ |
| 10 | Dr Imran will talk to Dr Alex Tran about coming in to talk about cancer | Dr Imran |
| 11 | Dr Imran will speak to the pharmacies to sponsor the Health Day and pay for the posters. | Dr Imran |
| 12 | Farhana to speak to Victoria to set up a date for the health day at the active aid centre which has to be a Saturday.  The preferred date is 6/10/12 from 10-2 as suggested by Dr Imran. | FI |
| 13 | Ron said that someone should be at the door.  Is there a health & safety poster? | RC |
| 14 | Maire asked if the practice had a wish list which would benefit the patients? | MJ |
| 15 | Dr Imran said the following would save a lot of time:  Automated blood pressure instrument (£1500)  HPA1 provides average sugar reading (£1000)  Spirometry measure lung function(£800) | Dr Imran |
| 16 | Maire suggested a raffle to raise funds for the practice. She said this should be highlighted on the poster.  She also suggested quiz nights, coffee mornings. | MJ |
| 17 | Ian will contact the mayor to come on the health day. | IB |
| 18 | Ronald Curtis closed the meeting at 15:40. | RC |
| 19 | Next meeting date TBC | RC/FI |