Patient Participation Group

Drs Hamilton-Smith, Oladimeji & Imran

Date: 31st May 2012

12:30 – 13:45

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| Present: | Ronald Curtis (Chairman) | Michael Inns |
|  | Ian Bristow (Vice-Chairman) | Elaine Matthews |
|  | Julian Romain | Farhana Imran (Secretary) |
|  | Janet Henney | K Bonny |
|  | Geoff Hunwicks |  |
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| Apologies: | Maire Justice (Treasurer) | Terry Justice |
|  | John Mear | Nancy Mear |

**Minutes**

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| 1 | Ron Curtis (Chairman of PPG)Ron talked about running a Health DayBook a hall – Active Age Centre opposite SanisburysStalls Look at car park | RC |
| 2 | AppointmentsNeed alternative systems to book appointments as waiting time can be up to 3 weeksIf doctors are running late eg by 20 minutes this should be displayed on the LED screen | ALL |
| 3 | Introduce disinfectant | JR |
| 4 | Next meeting 27th September 2012 at 12:30 in the reception area |  |