



Havering Clinical Commissioning Group

**Minutes of the Havering Clinical Commissioning Patient Engagement
Reference Forum**

Held on Tuesday 27 November 2012 from 6:00 – 7:30pm

At Harefield Manor, Main Road, Gidea Park, Romford,

Essex RM1 3DL

Attendees:

Roy Carter	John Croucher
Ernest Hazlewood	Jacky Danilovic
Helen Jarvis	Farhana Imran (Joint Secretary)
Keith Millward	Vikki Kamm
Peter Willig (Chair)	Jack Peake
Janet Coleman	Victoria Johnson
Suzanne Levy	Richard Coleman
Barbara Matthews	Terry Matthews
Josephine Smeed	Diane Mead
Kay Alexander	Kamilla Gleisinger
Michelle Blythe	Titi Hill
Rose Hughes	Elaine Clarke
	Amy Burgess – Patient and Public Engagement Advisor
Sarah Haider – Engagement Lead Havering CCG	Lynn Morris – Engagement and equalities officer NHS NELC (LM)
Jacqui Himbury – Speaker - Borough Director (Havering) (JH)	Marie Price – Speaker - Director of communications & engagement (MP)

Apologies for absence:

Peter Bryant	Susan Bryant
Hazel Cook	Reg Baker
Ronald Curtis	

		Action
1	Welcome and introductions	
	<p>The Chair welcomed and thanked all for attending. All were asked to introduce themselves.</p> <p>The Chair welcomed Amy Burgess who replaces Lynn Morris.</p> <p>The Chair explained that the order of the agenda items had been modified.</p> <p>An additional agenda item is the vote for the position of Vice-Chair.</p>	
2	Conclusions and matters arising from last meeting	
	With no amendments the forum accepted the draft minutes for the meeting held on 27 November 2012 as an accurate record of the proceedings. The minutes were signed by the Chair.	
3	Feedback	
	There were no matters arising from the last meeting.	
4	Voting	
	<p>The PERF received one nomination for the post of Vice-Chair. The forum agreed to vote by a show of hands. The nominee left the room while the voting took place.</p> <p>Vikki Kamm was voted as Vice-Chair, unanimously</p>	
5	New attendees and observers	
	<p>The Chair welcomed Richard Coleman, lay member for patient engagement as a new attendee.</p> <p>The Chair additionally welcomed three observers:- Janet Coleman Victoria Johnson Suzanne Levy</p>	
6	Commencing times of future meetings	
	<p>The forum voted by show of hands: 6:00pm start 5 hands 6:30pm start 11 hands 7:00pm start 1 hand</p> <p>The next meeting on 29th January 2013 will commence at 6:30pm</p>	
7	The Health and Social Care Act	
	MP and JH gave an overview on NHS reforms and	

patient engagement.

JH outlined that one of the main advantages of clinical commissioning is that cross boundary issues can be resolved quickly.

An attendee expressed concern that the views of two practices, Rush Green Medical Centre and Chadwell Heath Health Centre are not represented.

JH informed the forum that Mr Tan Vandal, a Consultant Urologist has been appointed as the Secondary care consultant on the CCG Board. JH added that she has been awarded the post of Nurse Director for BHR CCGs as from 7/1/13.

In response to an attendee's question about the Quality and Outcomes Framework (QOF), JH replied that GPs will continue to implement QOF and the National Commissioning Board will monitor QOF performance.

A forum member expressed concern that the transition period could negatively impact quality of patient care.

MP assured the forum that structures are in place to ensure continued high quality patient care.

In reply to an attendee's query on inappropriate and excessive use of A&E services, JH replied that this is a priority area for the CCG, given that in recent years the attendance at A&E in Havering has spiralled. She added the importance of patient education in this respect and assured the forum that Clinical-Directors are monitoring A&E usage and analyse the relevant data practice by practice.

In response to a question regarding delayed discharge from A&E, JH responded that she was aware of delays in some instances. This issue is being dealt with by a CCG task force who are comprehensively investigating the entire discharge process. JH also commented that in response to concerns raised, discharge panels are now sitting twice a week.

<p>Forum members expressed a wish to see the Commissioning Strategy Plan (CSP) for 2013/14. JH confirmed that this would be distributed to members before the next meeting.</p> <p>JH informed members that the Commissioning Opportunities/Priorities outlined in the CSP for 2013/2014 are as follows</p> <ul style="list-style-type: none"> • Planned Care • Unplanned Care • Integrated Care • Maternity Services • Medicines Management • Public Health • Mental Health and Dementia • Primary care Improvement • Children's Services • Cancer <p>In reply to the Chair's question regarding how the available CCG budget affects prioritisation, JH replied that some priorities are nationally mandated and the CCG has to comply with these. The CCG determine other priority areas reflecting the needs of the local population.</p> <p>A forum member expressed concern that priorities listed omitted dementia and asked how this condition will be addressed.</p> <p>JH replied that the CCG is considering the report recently published by National Audit Office report concerning the improvement of services and support for people suffering from dementia. Locally the CCG plan is to evaluate current provision for dementia sufferers and integrate and build on existing provision. This includes the further development of memory assessment services which have been proved to be effective for dementia sufferers.</p> <p>In response to a forum member's question regarding preventative measures to dementia, JH replied that the CCG will need to develop a detailed patient education</p>	<p>JH</p>
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	<p>strategy on dementia and all other aspects of preventative care including obesity.</p> <p>A member mentioned that online services can be installed in practices at relatively low cost. This measure has proved effective.</p> <p>In response to a question regarding the position of Long Term Conditions within the CSP, JH replied that this was high on the list of priorities both for prevention and treatment. She cited COPD and Diabetes as particular areas of focus.</p> <p>In response to a question regarding Doctors' clinical discretion to prescribe quantities of medication, JH reiterated that this principle applies.</p> <p>A forum member informed the forum that Electronic Prescribing will shortly be rolled out across the borough.</p> <p>An observer raised the issue of the future usage of the St George's Hospital site given that it is recognised as providing excellent quality care for elderly patients.</p> <p>MP responded that a final decision on the future of the site will be made by April 2013.</p>	
8	Any other business	
	The Chair thanked Lynn Morris for all her hard work in supporting the forum over the past year and wished her every success in her new post.	
9	Close meeting	
	The Chair closed the meeting at 7:50pm	